

Maple Hills Maintenance Co.
Virtual Meeting Minutes

January 20, 2021
7:30 pm

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Katie Johnson

Invitees: Board Members, Community Members

I. Call to order at 7:30 pm

II. Roll call

- A. Katie, Johnson, Kelly Walshe, Matt Nepsa, Rebecca Schwenk, Nicole Dudley, ~~Greg Evans~~, John Skroch, Dana Sox, Amanda Williams, approx. 3 community members

III. Approval of Minutes

- . From Dec 9 meeting

IV. Community Input- limit to 3 minutes/member

V. President's Report (Katie)

- . Happy New Year
- A. Thank you to Matt Nepsa and Karin Parker for the tree decorating in the park fundraiser
- B. Thank you to Jason Ament for the Santa Sleigh Parade

VI. Treasurer's Report (Greg)

- . Update
- A. Electronic Payments (Dana): Talking with Karn about the best way to do this. **ACTION ITEM:** Dana will report back.

VII. Park Report (Matt)

- . Christmas tree lights were a hit! Ran a power cord over the entry to the firehouse parking lot to get power. (Power cord is still there.) Ken's ask for this event was to be sure it was cleaned up after, and everyone did a great job removing all materials.
- A. Thankful to Karin Parker for her help with this, and will ask her to take the lead again next year. Event raised \$85.

VIII. Pool Report (John)

- . Update on hiring process
 1. Interview questions are finalized. Will be provided to applicants prior to interview.
 2. Review of job description, to be posted on midlakes, pacific northwest swimming , facebook group, and our website this week. Decision to hire a pool manager (as opposed to operator). Interested applicants will send interest and resume to John directly.
- a. **ACTION ITEM:** John to post advertisement for position week.
- b. Motion to approve job description by Nicole, second Rebecca. Favor: all Opposed: 0 Abstain: 0.
- c. Pres, VP, Pool Trustee, +/- Susie, and any board members that want to join to interview. President to call special executive meeting prior to March meeting for hiring decision.
- A. Polar Bear Swim (Jason Ament)
 1. With current Covid numbers and restrictions, we will not be holding the Polar Bear Swim this year.
 2. May be able to hold something later in the winter is Covid guidelines allow.

IX. Firehouse Report

- . Short list of candidates for firehouse committee have declined joining the committee. We have one interested members. There is a blurb in the newsletter that went out asking for volunteers to the committee. Matt to post to social media soon to also ask for volunteers.
- A. Fence Update: Ethan will provide us with a proposal in spring. Board needs to figure out our timeline for when we feel we need the work done. Kelly can help with it if the scout's proposal is insufficient.
- B. Transition Update (Kelly): As part of change of use paperwork, will pursue a petition for exempt status for property taxes on both firehouse and park due to non-profit community status.
 1. <https://dor.wa.gov/content/property-tax-exemption-nonprofit-organizations>
 2. Will work with leadership at school to get paperwork/letters/agreements in place.
- C. Firehouse 2020-2022 Plans Update

X. Communications Update (Rebecca)

- . Newsletter went out with dues/mailers and is posted on the website. This was the spring/summer edition, next edition will be fall/winter.
 1. Plan to do a bi-annual hard copy newsletter. (Add a copy of the events card to the next mailer)
- . Will do a monthly, smaller newsletter posted to the website and emailed to those members that opt in. Will include links to relevant information.
- a. Katie will put first e-newsletter together for Rebecca to follow. Will do monthly newsletter on a schedule that is TBD.

A. Archivist Update

B. Communication plans

1. Website Update/Door Tag (Matt/Katie)

. Catcher is in place.... collecting emails, etc to create mailing list.

XI. Events Report (Nicole)

. Snowman Contest: went really well, lots of submissions, prizes for winners were sent out.

A. Events Email Account to be created for events submissions. MapleHillsEvents@gmail.com

B. Opportunities for PTA Partnership

1. Book fair for PTA April 11-17 proposed.

2. Art walk early May.

XII. New/Continuing/Other Business

A. By-laws revision/governance committee (John)

1. John presented by-laws changes to board.

2. Proposal to have families buy trees for park that they could decorate on an ongoing basis.

B. Erosion at corner of the basketball court needs to be addressed with Ken soon, as it could become problematic soon.

XIII. Adjournment- 9:34 pm

. Motion to adjourn by Kelly, second Dana. Favor: all Opposed: 0 Abstain: 0.